

School Timetable					
	Monday	Tuesday	Wednesday	Thursday	Friday
Before Sch	Tutor	Tutor	Tutor	Tutor	YMeet
Period 1	Sci	History	English	Tech	English
Period 2	Lang	Com	History	History	Sci
Period 3	Com	English	Maths	Assembly	English
Period 4	Tech	Sci	CS	Sci	Maths
Period 5	History	Tech	PDHPE	Maths	Com
Period 6	Maths	VA	Lang	MVS	Sport
Period 7		CS		PDHPE	Sport
After Sch	Sport				



Knox Grammar School
Integrity, Wisdom, Compassion and Faith

Student Planner

Notes / Reminders

Cricket trials- Term 1 - week 1 + 2
Obtain assessment schedule
Pick up texts

Goal Chart			
Subject	Current A.P.A.	My Aim A.P.A.	Strategies for Success
English	1.8	1.5	*Commit to H/W
Maths	1.8	1.5	*Record H/W in
Science	1.8	1.5	Diary + Mark as presented
History/Geography	1.8	1.5	*Sit in best position in
Technics	1.8	1.5	lesson to concentrate
Christian Studies	1.8	1.5	
Languages	1.8	1.5	
Music	1.8	1.5	
PDHPE	1.8	1.5	
Visual Arts	1.8	1.5	

Co-Curricular and Other Activities							
Time	Mon	Tue	Wed	Thu	Fri	Sat	Contact Details
Before School							
P1							
P2		Music Lesson		Drama		8-12	Cricket
P3							Mr Bat
P4							bat@knox.nsw
P5		SRC					
P6						Wet	Weather Report
P7							9901 7701
After School	Sport				Sport		

Homework, Assessment and Exam Revision			
	Homework	Assessment Tasks	Exam Preparation
Mon	Sci/Comm		
Tue	Eng/Maths	Sci Ass Task 1 Due Mon 30/3	History
Wed	History/PDHPE VArts		Eng/Maths
Thu	Eng/Maths	History Task 1 Due Mon 24/2	
Fri	Music/Lang		
Sat	Tech/CS		Sci/Eng
Sun			Maths/History

Term Planner							
Week	Begins	Monday	Tuesday	Wednesday	Thursday	Friday	Weekend
1A.	28/1 Thur				T/Table + Diary	First Day Full Lessons	
2B.	1/2 Mon						Sport
3A.	8/2 Mon				Yr 7 Parent/Tutor Night		Sport
4B.	15/2 Mon		6-Event Athletics			Knox "At Home"	Sport
5A.	22/2 Mon		History - Ass Task 1		Swimming Carnival		Sport
6B.	1/3 Mon	Laptops				Junior House B/Ball	Sport
7A.	8/3 Mon				CAS Swimming		Music Rehearsals
8B.	15/3 Mon	School T&F					
9A.	22/32 Mon	Year 7 Camp	Year 7 Camp	Year 7 Camp	Year 7 Camp	Camp Finishes	
10B.	29/3 Mon	Sci - Ass Task 1			END TERM 1 3:10 pm		
11A.							

We recommend Lumocolor non-permanent pens

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See reverse side for advice & instruction

Set Up Your Goal Chart

- List all of your subjects
- Set a Semester APA score for each subject
- Record your last Semester Overall APA score
- Set out some strategies for lowering or maintaining your APA score

Set Up your Co-Curricular Timetable

Step 1

- Record all known regular weekly activities (orchestra rehearsal, music lessons, Saturday sporting fixtures, sports training etc.)
- Family times, frequent social events,
- Travel to and from school, training etc
- Any other items that are part of your weekly schedule

Step 2

- Record the contact details of coach, tutor, mentor, wet weather number
- Make sure you allow enough time for recreation and relaxation

Tips for getting organised

1. Tidy your locker

- Keep your locker tidy and it will be much easier to stay organised! Clean out your locker twice a term. Mark your clean-up dates on your planner.

2. Create a study space

You need:

- Your own desk which you should keep tidy
- A quiet place to study, away from distractions (computer, phone, TV)
- Somewhere to place this student planner (eg on the wall in front of or near your desk)
- A comfortable chair with good back support
- A lamp or light that falls on your books and does not shine in your eyes
- A book shelf for resources

3. Write everything in your School Diary

Your diary is your best tool for staying organised. At the start of each week, write the names of all lessons for each day.

Write your homework down clearly and neatly after each lesson. When you receive assignments or assessment tasks, write the due dates in your diary.

How to Use the Knox Planner:

Use a non-permanent or fine whiteboard marker only

At the start of each term

- Work with your tutor and parents to create an initial planner draft.
- Once your term planner is issued, write in due dates for assessment tasks and assignments; write in exam weeks and any other important dates.
- On the daily homework, assessment and exam revision timetable, write in all relevant commitments for the current week.
- Each week, use the Notes/Reminders section to prioritise tasks. When you have finished tasks, cross them out or rub them out.
- Have a family meeting to discuss and negotiate your term plan.

What is homework?

Homework includes these activities

- Activities set by your subject teacher
- Research and reading for an assessment task
- Working on non- assessment tasks
- Reading

There is no such thing as "no homework"

What are Assessment Tasks?

Assessment tasks are those tasks whereby the marks count towards a subjects overall semester or yearly grade.

- They are critical tasks which must be prioritized and completed by due dates.
- All assessment tasks will be posted on the Senior School website

What is Exam Revision?

Exam revision includes these activities

- Revising work covered that day or in previous week(s)
- Reading ahead in the text book
- Studying for a unit test or major examination
- Creating a mind map of key information about a topic
- Making study notes to prepare for exams

Ideas on How to Prioritise

- Do the most important and urgent things first.** Look at your goals to make sure you are doing what is important.
- When is it due?** Organise your tasks according to when they are due.
- Use the to-do list.** Write your tasks in order of priority on your to-do list.
- Split big tasks into smaller sections** and complete them over a few sessions.
- Do hard things first.** Study those subjects you find difficult first, rather than leaving them until last.

Ideas on Goals and Objectives

Take some time to reflect:

- How can I grow as a person this year?
- Did I achieve my personal best in each subject?
- What do I want to achieve in the future?
- How do I cope with setbacks?
- When you have reflected, make some notes. You may turn your dreams into goals or objectives.
- Here are some examples of types of goals that might suit you. Choose your main goals, maybe one from each area to start:

Personal

- Get to know at least 2 new students this term.

Academic

- Attend Homework Help once a week after school. View the Knox website for details for when and where such sessions are held.
- Improve my writing by practicing extended responses.
- Revise units of work when I finish them.

Organisation

- Write down my homework every lesson.
- Pack my school bag the night before, to make sure I remember my equipment.
- Clean my locker out twice a term.

Co-curricular

- Join the debating or public speaking team.
- Practice a musical instrument regularly.
- Improve my endurance and fitness this season.
- Try something new.

Service

- Find somewhere outside my comfort zone where I can do service for the school or community.



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